

# USING THE COMPUTER FOR TODAY'S WORKPLACE

Learn to use the computer to create documents,  
look for and apply for employment on-line,  
sending/receiving e-mails  
and other helpful computer tips.

Fee waived for unemployed or under-employed.

**Class Begins Mon. June 22, 2015 9:00am to Noon**  
Held in the IT training room at Stanly Commons

Class will meet Mondays, Tuesdays, and Thursdays (June 22 – July 23)

For more information contact Wendy Taylor 704-888-0880  
Or Liz Adkisson 704-991-0279